

MINUTES
TOWN OF JUNO BEACH
LANDMARKS ADVISORY COMMITTEE VIRTUAL MEETING

Date: August 11, 2020

Time: 4:00 p.m.

Location: Via Zoom Teleconference
340 Ocean Drive

PRESENT: KATHY FAHY, COMMITTEE MEMBER
MATTHEW PAZANSKI, COMMITTEE MEMBER
JIM FERGUSON, COMMITTEE MEMBER
ROGER BUCKWALTER, COMMITTEE MEMBER
DD HALPERN, COMMITTEE MEMBER
PEGGY WHEELER, COMMITTEE MEMBER
BRUCE FRANSON, COMMITTEE MEMBER

ALSO PRESENT: KAREN LEAHEY, ADMINISTRATIVE SECRETARY
CAITLIN COPELAND, TOWN CLERK

ABSENT: SOFIA GILL, COMMITTEE MEMBER
JACK HORNIMAN, COMMITTEE MEMBER

Committee Member Pazanski called the Landmarks Advisory Committee meeting to order at 4:04 p.m.

Audience: 0

~ CALL TO ORDER
~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

1. **COMMENTS FROM THE PUBLIC**
2. **MINUTES**

Ferguson/Franson made a motion to approve the Landmarks Committee minutes of October 22, 2019.

The motion passed unanimously.

3. **GRANT AWARD UPDATE**

Committee Member Pazanski shared select requirements from the grant agreement and grant administration for committee discussion.

Committee Member Pazanski stated the minimum requirements for the grant include six (6) interpretive signs, five thousand (5,000) maps and brochures, development of the web pages and mobile app with at least thirty (30) minutes runtime on the audio/video portion.

Committee Member Pazanski stated the Division of Historical Resources would like

to receive credentials for the historical preservation team, basically a resume of their qualifications, and a project timeline as the first required deliverable.

Committee Member Ferguson reminded the members that they are also on the board of the Juno Beach Historical Society and to note that on their resumes.

He stated the deadline for the project to be completed is June 30, 2021 and that we are required to provide quarterly updates on the grant progress.

Committee Member Pazanski reviewed the matching funds and in-kind services match and stated that members should start tracking their time now on the Volunteer Time Sheet that was sent out with the agenda.

Committee Member Halpern asked if we should look for a printer, verify locations which things we want to accomplish next and is the money available now?

Committee Member Pazanski stated we have been approved for the funding and are in the time period to spend money. He stated that we would need to start identifying the stops for the interpretive signs. He did provide the committee with the Landmarks Trails Map list of twenty-eight suggested stops, that the committee compiled last year using maps of the town.

The committee discussed next steps and meeting frequency.

Committee Member Buckwalter suggested the committee should go over the list of stops and pick out six (6) potential sites for signs and compile each member's choices for discussion at the next meeting. He stated each time we have a meeting we can decide when to have the next one based on what needs to be done.

The committee agreed that the to do list for the next meeting included; 1) picking six (6) potential topics/locations from Landmarks Trail Map list; 2) complete resume of credentials. Committee Member Pazanski stated that he and Administrative Secretary Leahey would confirm the best trail map list from the previous committee meetings and forward it for committee use.

The committee decided to meet Monday, August 17, 2020 at 4:00pm via Zoom and in person for anyone who feels comfortable attending in person in the Council Chambers.

4. **OTHER BUSINESS**

ADJOURNMENT

Committee Member Pazanski adjourned the meeting at 4:52 p.m.

Minutes approved on August 28, 2020.